國立東華大學教育與潛能開發學系教育博士班(課程與教學組)
修業要點

Ph.D. Program - Department of Education and Human Potentials Development at National Dong Hwa University (Curriculum and Instruction Group)
Program Policy
(Latest-Revised Full-text)

一、國立東華大學教育與潛能開發學系（以下簡稱本系）教育博士班（課程與教學組）（以下簡稱本班），為規範本班博士生修業事項，依據本校學則、博士班、碩士班研究生學位考試辦法及相關規定，特訂定本修業要點。

1. According to the school policy and relevant requirements for the degree examination for Ph.D. and Master Degree, the Education Ph.D. program - Curriculum and Instruction Group (referred to as our program hereinafter) of the Department of Education and Human Potentials Development at National Dong Hwa University (referred to as our department hereinafter) designed the following program policy for the regulation of Ph.D. students' course-taking matters at our department.

二、本修業要點相關事宜由任教於本班之專任教師組成班務會議（以下簡稱班務會議）議決之，並由本班專任教師互推一人擔任班務會議召集人（以下簡稱召集人）。

2. Any of the matters related to this program policy were discussed and decided by the full-time teachers of our program during the class-affair meeting (referred to as class-affair meeting, CAM, hereinafter) and the convener of CAM (referred to as convener hereinafter), elected among and by all of the participated full-time teachers.

三、入學資格：

3. Admission Requirements:

（一）公立或立案之私立大學或獨立學院或經教育部認可之外國大學各學系畢業具有碩士學位，或應屆畢業或具有同等學歷之資格，經本校博士班研究生入學考試通過者，得進入本班修讀博士學位。

(1) Students of Master degree awarded by any public or private universities, independent colleges, and various departments at foreign universities qualified by the Ministry of Education, or recent graduates or equivalent qualification may enter our doctoral program after passing the Ph.D. Graduate Examination.

（二）外國學生得依本校「外國學生入學辦法」之規定申請入學。

(2) Based on the "Foreign Students' Enrollment Regulations", any foreign students may apply for admission.

（三）逕讀博士學位：依本校「學生逕修讀博士學位作業規定」辦理。

(3) During the pursuit of Ph.D. degree, students need to follow the "Requirements for the Doctoral Program".

（四）新生因重病或接獲兵役單位征集令，不能按時入學者經檢具有關證明於註冊前申述理由，向本校申請保留入學資格並獲准者，得延後修讀本博士班。

(4) Any freshmen who cannot attend the classes on time due to serious illness or the receipt of call-up orders for military service may postpone the pursuit of the doctoral program and

retain the admission status if relevant documents are verified before registration.

四、本班修業年限依教育部頒訂之大學法及其施行細則規定，博士生修業年限為二至七年（不含休學，所有下列時間亦然），但在職研究生得延長其修業年限二年。

4. According to the University Law and its enforcement rules issued by the Ministry of Education, the length of study is two to seven years for Ph.D. program (temporary suspension of schooling exclusively and applicable to all of the following time-relevant rules), and on-the-job students may extend the term of study for two years.

五、修課規定：詳如本班課程規劃表。

5. Course Requirements: See Curriculum Plan for detail.

六、學分抵免：修習本校或校外博士班相關課程及格（修習成績應至少達 70 分以上）且未計入其畢業學分數者，得申請抵免學分，申請一次為限。

6. Credit Exemption: Student who had attended and passed (at least 70 points or more) the doctoral courses offered by our or other schools and are not included in the credits for graduate school may apply for only-once course exemption.

七、博士論文指導規定：

7. Guidelines for Dissertation:

（一）本班博士生於修業滿一年後，得提出「博士論文擬聘指導教授申請書」，於獲得指導教授之簽名同意後，並經本班召集人簽名同意。若擬更改指導教授，需提出「博士論文擬更改指導教授申請書」，且獲得原指導教授、新聘指導教授及本班召集人之簽名同意。

(1) After taking the course for one year, any doctoral students may propose the "Application for Ph.D. Thesis Advisor" for the agreement and signature from both the advisor and the convener of our program. To change advisor, the "Application for the Changing of Advisor" must be proposed for the agreement and signature from the original advisor, newly-appointed advisor and the convener of our program.

（二）論文指導教授之資格依教育部之規定，並以本系專任教師為原則。申請系外教師擔任指導教授時，需有本系專任教師共同指導（外籍生不受此限）。

(2) According to the requirements for thesis advisor issued by the Ministry of Education, the principle thesis advisor should be any of the full-time professors at our department. Any outside-department professors may also be invited to be the principle advisor, but he/she must co-direct with any of the full-time professors at our department. International students don't have to comply with this provision.

八、資格考試：

8. Qualifying Examination:

（一）申請資格：本班博士生修畢二十學分（其中需包含教育學方法論、教育革新專題研究及選考科目）得申請參加資格考試。

(1) Eligibility: Doctoral students who have completed twenty credits (must include Methodologies of Educational Research, Research Seminar on Education Reform and Course of Elective Exam) may apply for qualifying examination.

（二）申請及考試時間：每年三月底前申請者，於六月十五日前考試；於十月底前申請者，於一月十五日前考試。申請時應填具申請表格、指導教授同意書及成績單。

(2) Application and Exam Date: The applicants who apply before the end of March should take the examination before June 15th and the applicants who apply before the end of October should take the examination before January 15th. Application materials must

include application form, advisor's consent form and transcript.

（三）資格考試以入學後三年內完成為原則，至多不得超過五年。如有特殊情形需經班務會議通過。96 學年度以後入學者適用之。

(3) Qualifying examination should be completed within three years (no more than five years) after admission. Any special cases must be approved during the CAM. This policy is effective to students who admitted after the 2007 academic year.

（四）考試範圍：

(4) Scope of the Examination:

    1. 共同必考科目：「教育學方法論」及「教育革新專題研究」兩科。

    A. Common core subject: Methodologies of Educational Research and Research Seminar on Education Reform.

    2. 選考科目：由博士生選修課程中擇一科目應考，選考科目由指導教授與博士生共同討論決定之。

    B. Elective-exam subject: the student may choose one of the subjects from the elective-course list and need to discuss with the advisor for final approval.

    3. 必考或選考科目得以發表論文或專書折抵，並應於著作中加註「國立東華大學」。博士生得提出申請所欲折抵之科目，且經指導教授及系主任簽名同意。其申請折抵條件如下：

    C. The exam of common core subject or elective-exam subject can be waived with any papers or monographs published and affiliated with "National Dong Hwa University." The doctoral student may apply for the exam subject to be waived, and the signatures of consent from the advisor and director of the department are required. The followings are applicable conditions for exam waiver:

    （1）發表於 TSSCI、THCI Core、SSCI、SCI 期刊、科技部其他學門期刊排序等級 C 以上期刊並擔任第 1、2 作者或通訊作者之論文，每 1 篇得申請抵免 1 科資格考試。

    (i) Each paper, published on the journals of TSSCI, THCI Core, SSCI, SCI, or other disciplines, ranked by the Ministry of Science and Technology as Level C or above, with the doctoral student as the first, second or corresponding author, can be used to replace a qualifying-examination subject.

    （2）發表於「花師教育學院其他學術期刊清單」或同等級（需送班務會議審議）之期刊，並擔任第 1 作者或通訊作者之論文，每 1 篇得申請抵免 1 科資格考試。

    (ii) Each paper, published in the journals listed in the "Other Academic Journal List of Hua-Shih College of Education", or the ones of the same level (subject to discussion and approval at the CAM), with the doctoral student as the first or corresponding author, can be used to replace a qualifying-exam subject.

    （3）聯名發表於「花師教育學院其他學術期刊清單」或同等級（需送班務會議審議）之期刊，並擔任第 2、3、4 作者之論文，或前述第（1）款之第 3、4 作者之論文，每 3 篇得申請 1 科資格考試。

    (iii) Every three co-authored papers, published in the journals listed in the "Other Academic Journal List of Hua-Shih College of Education" , or the ones of the same level (subject to discussion and approval at the CAM), with the doctoral student as the second, third or fourth author or the third or fourth author of the paper mentioned in (i), can be used to a replace a qualifying-exam subject.

    （4）專書（須檢附審查證明）每 1 本得申請抵免 1 科資格考試科目。非經正式匿名審查之專書，由主任（或本班召集人）指派 3 位教師擔任審查委員（不含指導教授）進行實質審查，再送班務會議審議。

    (iv) Each monograph (with certificates of review) can be applied for one qualification examination subject waiver. A monograph without formal

anonymous review can be substantively reviewed by a committee composed of three teachers (excluding the advisor) assigned by the chairperson (or the convener of the program) as its members. Afterwards, it will be sent to the class meeting for consideration.

（5）非本國生得依其國家提供期刊排名之機制或名單，提送抵免申請。

(v) Non-Taiwanese students may also apply for exam waiver according to the journal ranking mechanism or lists provided by the countries or areas where they are from.

（五）考試方式：考試一律採閉卷方式作答，必考科目答題時間為四小時（兩科共計為八小時）。選考科目答題時間為四小時。

(5) Exam Method: The exam is closed-book base. The exam lasts four hours for common core subject (eight hours in total for the two subjects) and four hours for the elective-exam subject.

（六）命題及閱卷：由本班召集人聘請校內外命題委員擔任。

(6) Proposition and Marking: The convener may invite any out-of-campus experts as the committee for proposition and marking.

（七）資格考試以七十分為及格，一百分為滿分；不及格科目得依本要點規定於三年內重新提出考試申請，重考以兩次為限。選考重考者仍以原考試科目為準，但經指導教授及本班召集人同意得予以變更。

(7) The doctoral student must score 70 to pass the qualifying exam; while 100 is the full mark. Any failed subject can be re-tested within three years and limited to two times. The re-test should be based on the original subject; however, with the approval from both the convener and the advisor, the subject can be changed.

（八）資格考申請後因故放棄考試者，需於申請期間截止後一個月內（即四月底前或十一月底前），經指導教授簽名同意後以書面方式提出，經本班召集人簽准後始可放棄已申請之資格考試。未經此程序自行放棄者，視同一次正式考試。

(8) The doctoral student who gives up the qualifying exam for special reasons after the application needs to submit the give-up application one month after the exam-applying period. The application should be paper-based and with the signature from the advisor plus the agreement from the convener, the student then can abandon the qualifying exam. Any exam give-up application without following the procedure is viewed as a formal exam.

（九）博士生經資格考試及格並符合《學位授予法》有關規定者，由本系提出為博士學位候選人。

(9) Any doctoral student who has taken and passed the qualifying exam and is conformed to the regulations of "Degree Conferral Law" will be proposed by our department as a Ph.D. candidate.

九、博士論文計畫審查：

9. Dissertation Proposal:

（一）申請資格　(1) Eligibility:

1. 博士生通過資格考試後，得申請博士論文計畫審查。

A. After passing the qualifying examination, doctoral students may apply for the submission of dissertation proposal.

2. 論文計畫審查委員會由委員五至九人組成，其中至少要有一位本系專任教師擔任審查委員，且校外委員不得少於三分之一。指導教授為當然委員之外，其他委員由指導教授與本系主任共同推薦，經院長核定，呈請校長遴聘之，聘任之委員即為論文計畫審查及學位考試審查委員。論文計畫審查須經過全體審查委員同意，始為通過。

B. The committee of dissertation proposal should consist of five to nine members. One

of them must be the full-time teachers of our department and the number of off-campus committee should not be less than one third of all the members. Except the advisor who is the chair of the committee, the rest of the members must be co-recommended by the advisor and the director of our department. And with the recognition from the dean as well as the approval from the president of our university, they can then be the committee members of the dissertation proposal and degree examination. The proposal must be reviewed for agreement by all of the committee members.

3. 博士生於完成計畫口試通過六個月後，始得申請學位論文考試。

C. Six months after the passing of proposal defense, doctoral student may apply for dissertation defense.

（二）申請程序：　　(2) Application Procedure:

1. 博士論文計畫審由博士生提出申請，並填具申請表及論文計畫 1 份，經指導教授評定核可後，於預計發表前三週送達系辦公室。

A. A doctoral student must apply for the dissertation proposal defense. All of the application materials, including one application form and dissertation proposal with the approval by the advisor must be sent to the department office three weeks before the defense.

2. 俟論文計畫審查委員確定，再由博士生協調出論文計畫審查會實施之時間及地點，且告知系辦公室。

B. Once receiving the confirmation from the committee members, the doctoral student needs to coordinate with the members for the time, date and place for the defense and inform the department office.

（三）實施方式：　　(3) Implementation:

1. 論文計畫審查之各項行政事務（包括：場地設備之申請布置、審查委員之邀請與接送、本系教師同學之邀請及相關資料之影印發送等事項），由論文計畫發表者負責。

A. All of the administrative matters relevant to the defense (including the application and setting of the equipment, the invitation and transportation for the committee members, the invitation of the faculty and students of our department and the copying and delivery of the relevant documents) must be managed by the presenter of the defense.

2. 論文計畫發表時，由委員推選一位校外委員擔任主席。

B. During the defense, all of the committee members need to elect one off-campus member as the chairman.

3. 論文計畫審查之校外委員得直接提供書面審查意見。

C. All of the off-campus committee members can provide direct opinion on the dissertation proposal.

4. 論文計畫審查時間以二小時為原則，必要時得以視訊會議的方式進行。

D. Basically, the proposal defense last for two hours. A video conference is also acceptable if necessary.

5. 論文計畫發表後，由審查委員填寫論文計畫審查意見表一份。

E. After the oral defense, the committee members must fill out the "Dissertation Proposal Opinion Form".

十、博士學位考試：

10. Dissertation Defense:

（一）博士生於博士論文計畫審查通過六個月後，且修畢規定之畢業學分，始得舉行學位論文考試。

(1) Six months after the dissertation defense with the completion of all the required credits,

student may apply for dissertation defense.

（二）申請學位考試時須完成「學術研究倫理教育課程」之修習（105 學年度（含）起入學者適用）；自 109 學年度（含）起須提交「論文原創性比對總相似度須低於 20％之確認單」。

(2) The application for the degree examination is subject to the completion of the "Academic Research Ethics Education Course." (applicable to students accepted in (and after) the 2016 academic year.) From the 2020 academic year on, students should submit "Confirmation Sheet for Total Similarity of Paper Originality Comparison" indicating a percentage score not higher than 20%.

（三）博士生於修業期間，需有相關學術論文發表，累積滿 8 點以上（如發表類型積點表），始得申請博士學位論文考試，學術論文被接受而有證明文件者，視同發表。已發表之學術論文（以本班名稱全銜刊登）均需經指導教授及主任審查認可。

(3) Before applying for PhD dissertation defense, all doctoral students need to have their papers published, with supporting documents as proof of being accepted, and thus acquire 8 points or more (as listed in the table below) . Papers which have been published, under the full official title of the doctoral program, should be supervised and approved by the advisor and director of the department.

發表類型積點表	第一作者 通訊作者	第二作者	第三作者	
SCI、SSCI 期刊論文	每篇 12 點	每篇 6 點	每篇 4 點	其它不予計分
TSSCI、THCI Core 期刊論文	每篇 6 點	每篇 3 點	每篇 1.5 點	
非屬上列兩者之期刊論文發表	每篇 4 點	每篇 2 點	每篇 1 點	
國際學術研討會論文發表 （非以中文發表者）	每篇 3 點	每篇 1.5 點	每篇 1 點	
國內學術研討會論文發表或 以中文發表之國際學術研討會	每篇 2 點	每篇 1 點	每篇 1 點	

Table for publication types and points	The first author, The corresponding Author	The second author	The third author	
SCI and SSCI journals	12 points per paper	6 points per paper	4 points per paper	No point will be given otherwise
TSSCI and THCI Core journals	6 points per paper	3 per paper	1.5 points per paper	
Other journals	4 points per paper	2 points per paper	1 point per paper	
Papers published in international symposiums (not in Chinese)	3 points per paper	1.5 points per paper	1 point per paper	
Papers published in domestic symposiums, or papers published in Chinese in international symposiums	2 points per paper	1 point per paper	1 point per paper	

1. 學術研討會論文需經公開徵文及匿名審查過程（非以中文發表者，得提供公開徵文及審查接受證明）。

A. Papers published in symposiums should be openly called for and subject to anonymous review (Papers not published in Chinese are supposed to provide proofs of public calls for papers and review acceptance.)

2. 學術研討會論文需繳交全文，中文 5000 字以上、英文 3000 字以上。

B. The paper published in symposiums should be submitted with a full text of 5000 words or more in Chinese, or 3000 words or more in English.

3. 已折抵資格考試之論文，不得重覆納入論文發表類型點數計算。

C. If a certain published paper has been used to replace any subject of the qualifying examination, it may not be used to acquire any points.

4. 本班 102 學年度（含）以前入學之博士生得適用本項條文。

D. This provision is applicable to students enrolled in the 2013 academic year or earlier.

（四）學位考試成績由論文審查委員個別評定分數平均決定之（平均分數 70 分以下為不及格）。

(4) The grade of the dissertation defense should be the average of the grade provided by each committee member (an average lower than 70 is a failure).

（五）口試成績為不及格且其修業年限尚未屆滿者，得於次學期申請重考，重考以一次為限。

(5) Student who receives a failure for oral defense and is still within the term of the study may apply for once-only re-examination next semester.

十一、本校對已授予之博士學位，如發現論文有抄襲或舞弊情事，經調查屬實者，則撤銷其學位，追繳其已發之學位證書。

11. The university withholds the right to cancel the degree and withdraw the diploma from any student who plagiarizes.

十二、本要點經系務會議、院務會議通過，並送教務會議審議通過後公告實施。其他未盡事宜，悉依教育部有關法令及學校相關規定辦理。

12. This program policy has been announced and implemented after being passed in the Department Affair Meeting, College Affair Meeting and Academic Affair Meeting. The matters that have not taken into consideration will be processed according to the law released by the Ministry of Education and school regulations.

國立東華大學教育與潛能開發學系
教育碩、博士班
原創性比對總相似度確認單

Confirmation sheet for total similarity of paper originality comparison
For Master and PhD Program
Education and Human Potentials Development Department, National Dong Hwa University

姓　　名 Name		學　　號 Student ID	
論文題目 Paper Title			
原創性比對 總相似度％ Total similarity of paper originality comparison	％ （請列印系統資料佐證） (Data of proof should be attached for reference.)		
申請人簽名 Applicant's Signature			
指導教授簽名 Advisor's Signature			
主任簽章 Chairperson's Signature			

修業要點條文：研究生申請學位考試前須提交「論文原創性比對總相似度須低於 20% 之確認單」。

Regulations: Before applying for the degree exam, the student should submit "Confirmation Sheet for Total Similarity of Paper Originality Comparison" indicating a percentage score not higher than 20%.

● 系統可協助提升研究效率與成果能見度的同時亦可確保其原創性，幫助研究人員避免不適當的引用。

The system can help improve research efficiency and visibility of the findings while ensuring originality, helping researchers avoid inappropriate citations.

● 本校 Turnitin 論文原創性比對系統連線方式：圖書館首頁→電子資源→電子資料庫→論文/文獻比對系統(2/0)→Turnitin 論文原創性比對系統 (可校外連線使用)

How to use the Turnitin at NDHU: Library Homepage→E-resources→Database→Document similarity checking system (2/0) →Turnitin (can be used outside the school)

● 使用系統前須先申請帳號，欲申請者請至下列網址進行帳號申請：
https://forms.gle/nTA2czMoTyuC7oFL7 (請以本校電子郵件信箱登錄)

An account should be applied for before using the system. Please go to the following website for the application:
https://forms.gle/nTA2czMoTyuC7oFL7 (Please log in with your email address at NDHU)

● 帳號申請約需 2~3 個工作天，申請件需經由人工確認身分於平常上班日處理，最遲於次一個上班日結束前會發送通知信，敬請耐心等候，並注意通知信是否被 gmail 歸類為垃圾郵件！如有使用問題請洽圖資服務組 03-890-6824

Account application takes about 2~3 working days, during which the application will be manually confirmed, and a notification letter will be sent by the end of the next working day. Please be patient and make sure the notification letter hasn't been classified as spam by Gmail! If you have any further questions, please call the Office of Library and Information Services at 03-890-6824